

TINTAGEL NEIGHBOURHOOD DEVELOPMENT PLAN

Minutes of Steering Group Meeting

Held at Tintagel Social Hall (Committee Room)

18.30 Tuesday 29th July 2014

1. **The Meeting** was opened by Janet Brown (Chairman). Other Steering Group members present were Richard Martin (Project Manager), Margaret Beckett (Secretary), Mick Goward, Richard Hart, Di Studdart and Deana Hudson.

Apologies were received from Jane Soutter.

Richard Hart was voted onto the Steering Group. Deana Hudson's invitation to join the Steering Group was proposed by Mick Goward and seconded by Margaret Beckett.

There were no declarations of interest.

2. **Report on PC Meeting of 23rd July 2014.**

At the request of the PC, Janet Brown attended the above meeting but was not asked to speak during the public comments prior to the closed session. When the PC commenced discussions relating to the NDP the meeting was opened to the floor. The PC was not happy that the NDP had invited Richard Hart onto the Steering Group because of his vested interest as an architect. Janet Brown said the NDP were acting strictly in accordance with guidelines produced by Cornwall Council in that skilled members of the parish should be invited to join the SG. Janet Brown repeatedly requested that, if the PC had such an issue with Mr Hart being on the Steering Group, that they hold a formal vote on the matter because she did not feel she had the authority to evict him. However, despite the ongoing objections, the PC declined to hold such a vote. RH has declared his interest and would not be included in any discussions which arose if he had a vested interest. He has the expertise which would assist the Parish in producing a professional NDP.

The council meeting got very out of hand with defamatory personal comments being made. Janet Brown repeatedly asked the PC to appoint another member of the PC to join the SG but no one offered or was put forward. Should a parish councillor be appointed at the next PC meeting we do not have a choice as to who is represented by the PC.

It will now have to wait until the September PC meeting if another member of the Parish Council is to be nominated to join the Steering Group.

Janet Brown also asked the PC to approve The Terms of Reference (Revision 4) but this item was not on their agenda for this meeting and so we understand it has been put on hold until the next PC meeting in September.

Glenton Brown had been sent a formal invitation to join the SG (as advised by Cornwall Council he should be included in our team as our CC) by Janet Brown, but to date he has not responded.

It was concluded by those present at the PC meeting that it was very confrontational and unprofessional.

3. General Feedback from Questionnaire

Responses:	Forms Returned	217
	No of Adults	374
	No of Homes	207
	No of Businesses	5
	No of Holiday homes	6
	No of comments received	97

4 Main Issues we Need to Focus on from this Questionnaire

Strong emphasis that any development should be on a small scale, in keeping with the locality, and any building in outlying hamlets be carefully controlled to preserve the character of our AONB as a tourist attraction. Any houses to be built should suit the needs of the Parish.

There is good support for Affordable and Social Housing with the emphasis on local eligibility.

Light industry to be encouraged to provide local employment on any redundant industrial and similar brownfield sites.

Majority support to preserve our green and open spaces, wooded valleys, and to protect agricultural land from housing development

Where possible our road system needs to be made safer for pedestrians, cyclists and horses.

Wind turbines and solar panels to be restricted

From this questionnaire we need to prepare a Social/Environmental/Economic Vision Statement.

4. Funding for NDP

Sue Moth was obtaining an application form for this purpose. Any monies must be allocated and committed by the end of December, so it would be prudent to obtain quotes for next major questionnaire from printers, include stationery costs, postage, Consultancy Costs.

It is important our next questionnaire involves the younger generation within the Parish and so careful attention must be given to ensure ALL age groups have a chance to have their say, and that it is professionally produced.

We need to have budget figures in place for the PC meeting in September.

Mick Goward was contacting St Minver to find out what their costs are so we would have a better idea of what we would require.

6/7 List of Items we Need to Budget for:

Purchase of Stationery items required for the next 6/9 months – envelopes/labels/paper etc.
Printing of next large questionnaire (RH obtaining information from local printers)
Hire of Halls
Postage
Travel Expenses
Consultancy Fees
Printing of Final document
Leaflets/flyers to be printed prior to next large questionnaire
Domain name and set up of website for Tintagel NDP – the PC website is too cumbersome and we are losing attachments between SG members because of the different ISPs involved.

The current funding figure (as advised) is £7,000 but there is a possibility we can obtain more if necessary as we shall probably need it.

8. Treknow Fete – 2nd August

Set up from 9.30 – Mick Goward/Richard Martin/Janet Brown to attend. Richard Hart will assist if he can but already committed to other activities at the fete.
Information displayed at the last meeting on 14th July to be available and extra copies of the questionnaire to be printed in case of need.
Jane Soutter has kindly provided a gazebo/small marquee as a shelter.

9. Date of Next Public Meeting

Upon the advice of Chloe Pitt – NP Officer of Cornwall Council no further public meetings are to go ahead until the Parish Council have ratified our Terms of Reference.

10. Any Other Business

None

11. Date of next Steering Group Meeting

To be arranged.

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Janet Brown (Chairman)