

TINTAGEL PARISH
NEIGHBOURHOOD DEVELOPMENT PLAN

REPORT No 2

July 2014

Attached are:

1. Minutes of Steering Group Meeting 14 July 2014
2. Terms of Reference (Revision No 4 14 July 2014)
3. NDP Project Programme.
4. Financial Report

- 1 Since the last report the SG has been spending time revising the Terms of Reference in response to instructions from the Parish Council.

Action by

Parish
Council

It is hoped that this latest revision (No 4) will now satisfy the requirements of the Parish Council, as the SG have followed the Cornwall Council Guidelines.

The Steering Group asks that the Parish Council formally accept the Terms of Reference Revision 4.

- 2 The Questionnaire was finalised and printed. Volunteers put these into envelopes and delivered the great bulk to individual houses, saving costs on postage. 40 envelopes were posted.

SG

The Questionnaires were due to be returned by Saturday 19 July, and we have received some 214 responses. The results are being analysed at this time.

- 3 The Housing Survey is nearly complete. There are some 1400 line items, including approximately 807 homes, 125 second homes, 50 empty houses and buildings under construction. As more information comes in from the questionnaires, corrections are being made to this list.

SG

A full and detailed analysis will be presented to the Steering Group Public meeting on Monday 25 August.

- 4 A detailed study into Social and Affordable Homes rules and regulations, and Cornwall Council predicted numbers has been started, but conclusions cannot be made until the Cornwall Draft Plan is approved by the Secretary of State (hopefully later this year).

SG

- 5 A study into Area Designations (AONB, SSSI etc) has been undertaken. Maps have been drawn and displayed at the last Steering Group Meeting.

NEIGHBOURHOOD DEVELOPMENT PLAN REPORT No 21 July 2014

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| 6 The Steering Group will attend the Treknow Fete to spread the word about the Neighbourhood Development Plan and to answer questions from the public. | SG |
| 7 Work has started on preparation of a Budget for the NDP work. This is needed to support the Grant Application to be submitted by the Parish Council. | SG |
| 8 The work programme, attached, has been marked up with progress to date. | |

Four items have been completed, and were on or ahead of programme.

- 1 Decision to proceed
- 2 Application to Cornwall Council
- 3 Establish Steering Group and NPT
- 4 Initial public consultation (January 2014)

Work has commenced on the long process of gathering information and consulting with businesses.

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| 9 There are still problems with using the Tintagel Parish Council web site for emails. | PC |
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Although a designated email address has been given to the Steering Group (plans@tintagelparishcouncil.gov.uk), it appears impossible for any emails received to be forwarded from the site. The only alternative is to print out the email.

Four questionnaires were received and had to be printed out.

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| 10 It is noted that the printed labels supplied by Cornwall Council contained many errors. Many were Post Code errors. | Parish/SG |
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One address proved to be that of a cottage in Trewarmett which had been derelict for many years. Many others had mis-spelt house names.

As a result, the Steering Group are preparing a correct set of labels for future use.

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| 11 Current research is on, amongst others, the following: | SG |
| <ol style="list-style-type: none">1. Rules and regulations regarding Social Housing including current Register numbers2. NCDC "Retained" Planning Policies.3. Cornwall Council website information on development Plans.4. Current and lapsed Planning Applications5. Other completed Development Plans, for guidance | |